



Electronic Team Sheets are a requirement for all competitions from Under 13's and above

If you are having trouble completing team sheets, contact Football West for assistance prior to the weekend.

Electronic Team Sheets: What is Required?

- Have a SportsTG Passport Account with unrestricted access to your team (or club)
 - Issues with access to SportsTG – contact Anthony.cantatore@footballwest.com.au
 - Contact your club first to ensure they have given you access
- Teams are not required to print off a team sheet

Completing your Electronic Team Sheet

- In Match Results area, select “Pre-Game”
- **Pre-Game (Team Selection)**
 - Add players team list (maximum 16)
 - Include shirt numbers for ALL players
 - This is required so referees can accurately input individual goal scorers and yellow/red card recipients.
 - Starting Players - only required in following competitions:
 - NPL (FT, 20's, 18's)
 - NPLW
 - Mens State League (FT, Reserves, 18's)
 - Amateur League (First Team only)
 - All other competitions can leave this area unchecked – just list your 16 players with numbers
 - Team Officials
 - Select Team Officials from available drop-down menu
 - If they are unavailable in drop-down menu, type name in the text box to the right (team official registration type may prevent them from showing in the drop-down menu)
 - Late Changes
 - Login to <https://passport.sportstg.com/login/> and amend team list/numbers/etc.
 - Save this link to your phone/iPad/computer/tablet for easier access

Saving FT score (Home Team responsibility)

- In Match Results area, select blue “Enter Quick Results” button – enter FT score and save

The screenshot shows the 'Match List' page with various filters for displaying matches. A red arrow points to the 'ENTER QUICK RESULTS' button. Below the filters is a table with the following data:

Result	Home Team	Away Team	Result	Competition	Match Date Time	Venue	Lock	PRE GAME
	Perth AFC	Football West		Test - 2020	15/06/2020 19:00		<input type="checkbox"/>	PRE GAME

Showing 1 to 1 of 1 entries

*****Anything that cannot be saved – club must inform referee and opposition prior to kick-off and email Football West*****

This includes: Registered player does not appear in team selection, shirt replacement

Links to complete manuals and training video:

[SportsTG User Guide – Electronic Team Sheets](#)

[SportsTG User Guide – Granting User Access to Club or Team](#)

[Electronic team sheet training video](#)